

Trinity United Church Council Minutes – January 23, 2019

Present: Carl Powers, Herb deJong, Elaine Lee, Doug MacLennan, Sue Elliott (secretary), Tim Dolbear (chair), Sandra Maltby-Mills, Jayne Glover, Debra Aarssen, Jean Bolt, Christine Button, Lynne VanderVeeken, Julie Forgie, Curtis Marwood (Presbytery Representative)

Regrets: none

Tim opened the meeting with introductions.

Sandra opened with devotion, talking about how we can all make a small effect on our own. Each one of us may feel insignificant and that we are not making a difference, but we need to remember that we do.

Quorum was present.

Motion made and seconded that the minutes of November 21, 2018. All in favour. Carried

Business Arising from Minutes

none

Correspondence

1. Knights of Pythias request for raising funds for the Easter Egg hunt and the Santa Claus Parade. The letter will be referred to Mission and Outreach to determine if this is something we want to help with.
2. Thank you from Habitat for Humanity regarding the donation for the Pain Court build.
3. International Auction request to rent the church on April 17 for the day. They buy gold memorabilia from people in the community. The consensus is that this doesn't seem like something we would want to do.
4. Request from Brenda Stokes to use the sanctuary on Tuesday afternoons from 1:30 to 3:00 for The Bluewater Ensemble (a singing group she is in). Suggestion to use a form for groups using the church – emergency contact information, etc. This way the office has the information. Suggested to take a look at the form at the next meeting. All agreed that this is a good use of the church. It would also be good to let Laura know about them coming in.

Committee Reports

Worship and Sanctuary

We successfully completed another Hanging of the Greens and Christmas season for 2018. We served coffee and treats after the carol service on Dec 11th and also served coffee and treats after the Longest Night service.

We undecorated the sanctuary on January 6th after the service.

We have a meeting this Sunday, January 27th, to prepare for the first part of 2019.

Christian Development

The CD committee did the greeting and collection for December.

Julie and I cleared out the middle classroom to make it usable as a Sunday School room for younger ages. Shuffleboard is going great both days and the euchre group remains Fun and Friendly and is still growing. The next Community Meal is this Friday, January 25.

Pastoral Care

Brenda and Herb are still providing refreshments after services, and more people are helping out.

There were a lot of people who were appreciative for the flowers that were delivered to people in their homes and the care facilities.

There has been a big shift as to where pastoral care is located, and the needs of people. There have been more emotional support needs from people experiencing loss.

Trustees

Insurance has been revised and brought up to property and contents requirements with the peace garden added at no extra cost.

Speed bumps on the driveway – suggestion to order them in the spring for installation with the option to remove them for the winter snow-plow season. Doug will look at the options available and determine what is preferred and when they can be installed.

New office air conditioner – the current unit is still in working condition, and Dave Bridge recommends leaving it in until it doesn't work. There was a suggestion to keep it on all the time and keep the drapes closed while it's running. The minister's office gets a lot of sun which keeps it warm.

Lighting in the choir may need to be updated – all fixtures are LEDs and are soft white bulbs, but they are in the original fixtures so there are limits to what can be done. At this point, there doesn't seem to any complaints.

A piece of the old sign was refinished and put in a frame. A spot has been found for the sign which needs to be put up. Doug will help to get it hung.

Jean has decided to resign from trustees as vice-chair. She will stay on the committee, but David Walker has agreed to take over as vice-chair.

Ministry & Personnel

Pulpit supply have now been scheduled up until June 9. There has been limited feedback so far, but it has been positive.

Bruce Cook is a minister who doesn't have a regular church. He'll be coming in to do communion for us for the services that we have communion on. There is no difference in the fees.

Request from the interview team – the ad in the observer is running for January and February and they need to know if we are ok to spend another \$200 for the March and April editions. The recommendation is to continue with the ad.

Motion made and seconded to approve the cost of the observer ad for March and April. All in favour.
Carried

Sandra's compensation was reviewed as well as the request to add 5 hours per week to cover some of the responsibilities Cheryl was doing. She is no longer pursuing student ministry. Proposal to make an adjustment to her pay beyond what would normally be given. A pay increase for the pastoral care coordinator and the additional 5 hours was proposed (12 hours per week). There would be no increase for the youth position (8 hours per week). The additional 5 hours would be removed when the minister position is filled.

Motion made and seconded to accept the proposal to revise Sandra's contract and compensation for the pastoral care portion of her position as presented by the M&P committee. Carried

Property

Monthly and weekly checks are continuing for exterior and interior preventative and proactive maintenance. Work requests have come in for: painting parking spots for Minister, Organist, and Staff; replace door closers at the Wellington St entrance; check and touch up paint and repair walls as needed; install doorbell assemblies at front entrance doors; purchase new commercial dishwasher; investigate water leak in kitchen again – driving snow and mild conditions; install new cabinet in the kitchen (Tim Dolbear). A number of jobs have been completed including: replace existing bulbs to LED; hook up new dishwasher; replace fluorescent bulbs in the kitchen; tighten taps in kitchen; replace bulb in exit light sign; install antenna to fire alarm upgrade; repairs to banquet tables. Jobs in progress include: monitor fire alarm upgrade for faults; upgrade sink fixture in kitchen; investigate water leak in mechanical room (David Bridge); check out office air conditioner for possible 2019 upgrade; upgrade 3 toilets; request for feedback regarding who has church keys; investigate options for disposal of old dishwasher.

Mission & Outreach

There were 250 kids for the snowflake tree. The committee also purchased a few extra things. They also took in 4 big boxes of extra stuff from White Gift Sunday as well. The Snowflake tree didn't require a supplement with the benevolent fund this year.

The committee also purchased quite a bit of Kraft Dinner for the castle to use as the base. They were able to do this with funds from benevolent fund.

The Christmas Marketplace was very successful as well which provided the extra funds for the snowflake tree

Finance and Stewardship

Reviewed the year-end financials from 2018 – the year ended with a loss of \$17000 which was mainly in the general revenue. The Myrtle Martin bequest didn't come in yet, which also impacted the year end position. We had an accumulated surplus of \$33000 from previous years that covered the deficit. This was the first one in many years. Utilities are costing more, but expenses were good.

Presbytery returned the Q4 assessment funds.

Proposed 2019 budget was reviewed – assumed salaries reduced for ½ year for minister position, pulpit supply is up, all other expenses based on similar expenses to 2018, M&S was expected to stay at the commitment, regional dues have increased.

Motion made and seconded to approve the proposed 2019 budget as presented with minor changes as discussed. All in favour. Carried.

Minister's Report

Yoga is going strong and has about 15 people out now. The Widow's group is doing well, and they now have a consistent meeting time and place so it's self-sufficient.

Sandra attended the food rescue meeting at Bethel with Jayne Glover and Evelyn and Bob Mayo also in attendance. The group is only gathering soup right now, on a daily basis. It is being handed out frozen – they need containers (2 sizes) and then a place to freeze them. They also need to find a place to distribute them. We are going to have some at the next community meal and are applying to receive goods from the program to use for community meal and possibly handing out to families.

Debbie is doing a great job in the office.

Rob had arranged to have Ron Tack take over for the computers, but that won't happen. Rob has offered to continue looking after the computers and the Wi-Fi, so he will be keeping the keys for the church.

Group rentals – when there isn't someone from the church with the group, do we want them using the dishwasher? It is believed to be stated in the forms for groups coming in to confirm the policy – suggestion to look at the forms at the next meeting and make sure we have the policy clear with protocols for requirements.

New Business

Ken Elliott has offered to do an inventory of the sound equipment. He will provide recommendations for what he thinks we should keep\replace\sell off. All were in agreement with this suggestion.

Annual meeting – February 10, 2019 – Carl will chair the meeting

Next meeting – March 20, 2019 – Herb to take minutes

Meeting closed in prayer by Sandra

Motion to adjourn

Secretary (Sue Elliott)

Chairperson (Tim Dolbear)

Supervisor (Curtis Marwood)