

# ***ANNUAL REPORT***

## **2018**

### **Trinity United Church**

**750 Wellington Street  
Wallaceburg, Ontario  
N8A 2Y6**

website: <http://trinity.mnsi.net>



#### ***~Mission Statement~***

*Trinity United Church is a fellowship of believers responding to God's  
call as revealed in the life and teaching of Jesus Christ.  
It is our purpose to be witnesses to our faith, to worship God,  
and to reach out with love to all people.*



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*From Cheryl Kirk*

January, 2019

Dear Trinity Friends,

This is my final report to you as your minister from 1988-2018. It seems that the past year has been filled with many 'last times' as I have inched closer to retirement.

As I write, it is just two days after the wonderful Celebration of Retirement which you held for me on January 20. My heart is filled to overflowing with all that was part of that day. You recalled the three decades of my ministry with you in word and pictures, along with skits and 'joy break' jokes, music of a variety of types (camp songs, choir presentation, Harmony, and instrumental piano), video messages and actual letters from former colleagues. And there were wonderful gifts! Humorous symbolic gifts, followed by a gift from the Choir (a certificate for All Seasons Nursery). A lovely gift from former 'Trinity Kids' who sent letters filled with memories outlining the positive impact that Trinity's ministry with children and youth has had in building who they are today. Reading those letters later, I shed many tears. As well there were amazing gifts from the congregation: a gift certificate to see a play at Stratford, a beautiful framed rendering of the historic churches that have been part of Trinity's life created by Jean Bolt, and an envelope with a generous sum of money!

Also you honoured the ministry of my husband, Rob, in the technical end of things with sound and video projection, and so many ways 'behind the scenes'. He was given a Dewalt palm sander. His delight was evident and I am extremely pleased that his service was recognized.

The day was filled with personal best wishes and appreciation from so many of you. And hugs – lots of hugs!

My heart is full! Three-quarters of my ministry (30 of almost 40 years) has been spent with you here in Wallaceburg. Certainly my years at Central United in Unionville and Birchcliff United in Scarborough provided the groundwork for ministry, but I have been so fortunate to serve with you in two positions which have given me so many opportunities to stretch and grow in ministry. You have been open to new ideas and ready to try new approaches in worship. You were open to laughter and fun. There have been many times of celebration, and new projects and initiatives achieved. Also there have been times of struggle and differences of opinion, but we have found a way to travel through it together. In those years I have worked with 23 different colleagues in ministerial positions, lay ministry positions, music positions, administrative assistant positions and caretaker positions. Hard to believe, but true. Your support through those years has been constant and enabled me to do more than I imagined possible!

Yes, my heart is very full as you have been generous in your appreciation (and kind in ignoring my shortcomings). How lucky I am to have been thanked so thoroughly and my gifts and contributions named so carefully! Most people never get that kind of appreciation. I thank you from the bottom of my heart!

I want express special thanks to the group who worked so diligently to prepare such a great celebration, with special mention of Sue Elliott who did such a great job in coordinating it. Awesome job!

And now we must close this chapter. I turn to explore the new world of retirement and you must turn to make yourselves ready to receive your next minister with that great Trinity welcome. I believe that good things are just down the road for Trinity! Get ready!

With love and appreciation,

*Cheryl*

## **From Sandra Maltby-Mills, Pastoral Care and Outreach Co-ordinator**

Dear Trinity Friends,

How do you handle change? Some of us thrive in upheaval and change. Some of us do not like it one bit! We have all heard the saying in some form or another that originated from Heraclitus, 'There is nothing permanent except change.' Currently, we at Trinity United Church are immersed in change.

It brings to mind the old story of Noah and his family. They faced enormous change. They had to leave everything behind! And live in chaos. If you have ever had a pet you know how much bedlam just one animal can introduce at times. Imagine a boat load of animals!

After this test of endurance, picture the scene, and the mess when getting off the boat. Dead animals, human beings, trees and branches, rotting vegetation and mud all over. The task of recreating their world must have been overwhelming and exhausting.

Perhaps, this ancient story is not so far removed from us. Our community's situation might not seem as dramatic as Noah's. Yet we acknowledge, our church family has said goodbye to a valued leader. The greater church is in a large shift re-creating its structure. Society is migrating away from the traditional expression of church, and threatens the very existence of churches today. The political climate is uncertain and worrying. Global economics are precarious. Our mother earth is groaning from our capitalistic plundering. The list is overwhelming and exhausting...

Therefore, as Noah did, we also are building a boat. We are working together, from the strong bedrock of community and faith that already exists here at Trinity. We are recreating a world moving into a new future. A new world that we cannot know. This can be overwhelming and can leave us uneasy.

However, as Christians we are able to float with our faith. We have the strength of each person, in our community to buoy us up. We can listen to the 'wind' (or Spirit) that blows. This is not magic. It requires patience, openness, 'stay-with-it-ness', optimism, and belief.

You are the one that can keep hope and love alive in this community. Thank you for being a part of this community. Thank you for your hope and love. Spirit promises to open our hearts to change and move us in the direction that serves for the highest and best good of All.

In Peace

A handwritten signature in cursive script, reading "Sandra".

Sandra Maltby-Mills

## **AGENDA**

Call Meeting to Order  
Opening Prayer  
Motion to extend Voting Privileges to Adherents  
Approval of 2018 Minutes  
Minister Remarks  
Motion to receive Reports as published  
2018 Financial Report with Financial Reviewers' Report  
2019 Budget - Presentation & Motion to Approve  
Nominating Committee Report  
Long Range Planning Report  
Other Business  
Motion to Adjourn  
Closing Prayer

## **In Memoriam**

*Jesus said, "whoever believes in me shall never die."*

Joyce Christian \*  
Don Mann \*  
Alma Anderson \*  
Bonnie Bratt \*  
Georgina Brown  
Floyd Bolton  
Susan Draper  
Dorothy Glasgow \*

James Craig  
Helen Sheff \*  
Adrianna Houston/Gregory \*  
Donald Hoorelbeck \*  
Max Heath \*  
Michael DeCooman  
Gerhard Nowakowski \*

\*Trinity United Church, Wallaceburg Member

## **Statistics**

Total membership as of January 1, 2018 = 296  
Removed by Death = 11  
Removed by Transfer = 0  
Added by Transfer (9) & Profession of Faith (6) = 15  
Total Membership as of December 31, 2018 = 300

## **From the Register**

Baptism = 1  
Marriage = 3  
Funeral = 19

<b>Number of Identifiable Givers with env #s</b>	<b>122</b>
<b>without env #s</b>	<b><u>30</u></b>
<b>TOTAL</b>	<b>152</b>

**Trinity United Church  
Annual Congregational Meeting  
February 11, 2018**

Council Chair, Tim Dolbear welcomed and thanked everyone for staying for the meeting. A quorum was present. He called the meeting to order and invited Cheryl Kirk to give the opening prayer.

A motion was brought forward by Liz Morrison and seconded by Carl Powers to extend voting privileges to those in adherence. The motion was carried with none opposed.

It was motioned by Tom Morrison and seconded by Gord Heath to accept the minutes from the Congregational meeting of February 12, 2017 found on page 5 of the annual report. The motion was carried with none opposed.

**Minister Remarks**

Cheryl celebrated the life of Trinity by going through the people and groups who are involved in the preparation, leadership and cleanup for a Sunday morning worship experience. It requires the involvement and time of a large number of people. Much of it happens quietly behind the scenes.

During the week we have many church groups using our facilities including support groups, senior groups, and those who assist with the monthly community meals. We have outside groups using the church such as the quilt group, Envision support group for women with addition, exercise group from the Wallaceburg Adult Activity Centre, Ukulele group and soon to include the Royal Conservatory of Music group.

As a congregation we help to support groups outside the Church such as the food grains program, mission work in Haiti and Camp Kenesserie. Plus, we have donated \$17,000 for Mission and Service as well as undertaking the Peace Garden and so much more; and we met our 2017 budget.

A big challenge going forward will be our aging congregation.

Cheryl finished by acknowledging our great staff team of Heather, Sandra, Laura and Holly and Ana. Cheryl reported that she will be completing 30 years with Trinity this year and almost 40 years of ministry work.

Motion made by Richard Button, and seconded by Keith Southern to accept the reports as printed in the annual report. All in favour, none opposed. Carried

**Financial Reports for 2017**

Lynne VanderVeeken reviewed the 2017 financial reports and balance sheet in the annual report starting on page 16. Net income for the year was \$11,976. There was nothing significant in terms of variations to report.

There was a question regarding the cost of heating. It was up a bit this past year as it was a bit colder during the winter months.

Motion made by Lynne VanderVeeken to accept the 2017 year-end financial report as printed on page 16, seconded by Carl Powers. All in favour, none opposed. Carried

The report includes the independent review of the report on page 16. No significant errors were found within the review.

Motion made by Liz Morrison and seconded by Richard Button to accept the report as printed. All in favour, none opposed. Carried.

**2018 Budget** as is printed on page 27 and 28 of the annual report.

We follow the United Church of Canada model for housing. The Budget includes a 1.4% change for staffing and 1.6% change for professional services. The custodial services are based on a fee for services and are included in the budget.

Comments Regarding Budget

- Why is the telephone \$180/month? It is a commercial line which includes 2 lines and a fax line. It was actually reduced quite a bit from previous years
- Who does the snow contract? It is done by Roy's Lawn and Garden.
- Credit to everyone allowing us to meet our budget. It means so much knowing what we can do when we all pull together.

Motion made by Lynne VanderVeeken and seconded by Carl Powers to accept the 2018 budget as printed in the annual report on page 27. All in favour, none opposed. Carried

**The Trustee Report** was presented. The Trustees hold funds on behalf of the congregation and keep a small amount of cash with the majority kept in investments. The biggest change was in the Memorial Fund due to the expenses for the Peace Garden of app. \$10,000.

Motion made by Lynne VanderVeeken and seconded by Evelyn Mayo to accept the Trustees report as printed in the annual report. All in favour, none opposed. Carried

**The Benevolent Fund** was reviewed on page 21. Comment was made that the Fairfield Grow Project is part of the Canadian Food Grains program.

Motion made by Lynne VanderVeeken and seconded by Grace Harvey to accept the Benevolent Fund as printed in the annual report. All in favour, none opposed. Carried

**Nominating Committee Report** found on page 8 of the annual report. Cheryl presented the following changes:

- |                            |   |
|----------------------------|---|
| • Finance and Stewardship, | Austin Hockin, new member                             |
| • Property,                | Dave Morrison, transfer from M and P                  |
|                            | Chris Morrison, new member                            |
|                            | Artsiom Kokhna, and Brian Innis will assist as needed |
|                            | Mike Griffith, new member                             |

Will still need a Presbytery Rep. although this will not be for much longer.

Motion made by Cheryl Kirk to accept the Nominating Committee's report as amended, seconded by Evelyn Mayo. All in favour, none opposed. Carried



### **Long Range planning**

Cheryl, as Chair of Trustees, commented that there are not a lot of items for long range planning at this time. Dave Bridge is working with our systems to make sure they are more user friendly. A few minor items will require some attention in the short term such as toilets, and a fridge replacement. There will be additional stones installed in the peace garden and there has been some concern expressed about the traffic flow through the church property. Will need to check with our insurance to make sure we our policies reflect any issues.

### **Other business**

- Herb deJong, on behalf of the M&P committee expressed sincere appreciation for the hard work and commitment of all the staff, and for their dedication in leading this congregation on our spiritual journey. Laura is our most recent staff member looking after the ministry of music. Heather takes care of the administrative needs of the church; Ana, very diligently, looks after the custodial needs of the church and property; Sandra looks after our pastoral care including visitation and beginning last year she also took on the responsibilities of the youth group and Cheryl has been our foundation looking after the overall ministerial needs of Trinity United Church; with some help from her husband Rob.
- Cheryl commented through Presbytery that the United Church have a new type of format for completing a church profile which we have not used yet. A new profile following this format will have to be completed and reviewed to see if it meets the new requirements. Council will review to make sure our profile is up to date. The church is changing at the national level and in the future, there will be less guidance from Presbytery because Presbytery will cease to exist.
- There are extra photo directories here which have not been picked up. Please pick one up if you have not already done so
- Keith Southern commented that for many years we have had exceptional church boards so we have not fallen behind of any United Church of Canada requirements. We are still an active congregation while some other congregations have struggled.
- Ron McLean asked if someone from property could look at the parking area along Elizabeth Street. Some of the potholes and ruts are getting big. Doug indicated it would be addressed in the spring.
- Dee Heath commented that we are doing an excellent job with Cheryl as our minister.

Thank you to the Worship and Sanctuary committee for hosting lunch today.

A motion to adjourn was brought forward.

Cheryl ended in prayer.

**Trinity United Church  
Congregational Meeting  
September 23, 2018**

Council Chair, Tim Dolbear welcomed and thanked everyone for staying for the meeting. He introduced Curtis Marwood who called the meeting to order and offered a prayer for guidance. The congregational secretary was declared as Sue Elliott for this meeting.

The purpose and agenda of the meeting was to hear, review and accept the report and recommendations of profile team. All present were advised that only those individuals having full membership within the pastoral charge are eligible to vote on pastoral relations matters, including calls and appointments.

Evelyn Mayo went through the details of the work that was done by the profile group to develop the Ministry and Mission Profile, Financial and Demographic Profile, and Herb deJong went through the Ministry Position Description.

Motion to Approve Profiles and Request to Declare a Vacancy:

The Trinity United Local Ministry affirms the attached Ministry and Mission Priorities, Financial and Demographic Profile and the Ministry Personnel Position Description, at a meeting on September 23, 2018 and requests that Kent Presbytery declare a vacancy for a Ministry Position (Minister of Worship) to be effective October 2, 2017 (date of Presbytery meeting).

Carl Powers made the motion, Gerry Burton seconded the motion. All in favour, none opposed. Motion carried.

Motion made that the following people be named as members of the Interview Team: Abbie Allaer, Tracy BridgeArnold, Herb deJong, Sue Elliott, Pat Lee, Liz Morrison, and Bill Young.

Motion to approve made by Deb Aarssen, seconded by Dee Heath. All in favour, none opposed. Motion carried.

Meeting closed in prayer by Curtis.

Meeting declared closed.

## **Proposed CHURCH COUNCIL - 2019**

Chairperson - Tim Dolbear  
Past Chair - Carl Powers

Secretary - Sue Elliott

Vice-Chair –  
Treasurer - Lynne VanderVeeken

## **Proposed STANDING COMMITTEES - 2019**

(\* indicates new committee members)

### **Christian Development**

Jayne Glover (Co-Chair)  
Julie Forgie (Co-Chair)  
Christine Button  
Ruth VanWolde

### **Finance & Stewardship**

Carl Powers (Chair)  
Lynne VanderVeeken (Treas.)  
Evelyn Mayo  
Richard Button  
Brenda Stokes  
Austin Hockin  
\*

### **Mission & Outreach**

Elaine Lee (Chair)  
Tracy Morrison  
Dave Morrison  
Nancy MacLennan  
Doug MacLennan  
Krystina Kokhna  
Lindsay Glover  
\*Cathy Wells

### **Ministry & Personnel**

Herb deJong(Chair)  
Bob Mayo  
Mary Hind  
Cathy Dickson  
Betty Tack  
\*

### **Pastoral Care**

Christine Button (Chair)  
Marta Dolbear  
Evelyn Radomski  
Brenda deJong

### **Property**

Doug MacLennan (Chair)  
Tom Morrison  
Brett Anderson  
Darren Cox  
Bill Young  
Dave Morrison  
Christopher Morrison  
Mike Griffith

### **Worship & Sanctuary**

Deb Aarssen (Chair)  
Carolyn Martin  
Jennifer Payne  
Dee Heath  
Jeanette Capell  
**Sanctuary:** Barb Innis, Jennifer Powers,  
Gertie Shaw, Gord Heath

### **Trustees**

Jean Bolt (Vice-Chair)  
Lynne VanderVeeken (Treasurer)  
Terry Foster  
Ray Payne  
David Walker  
Chris Young  
Elizabeth Morrison

### **Kenesserie Camp Representative**

Richard Button

### **Nominating Committee**

Carl Powers  
Tim Dolbear  
Elizabeth Morrison

### **Financial Reviewers for 2019**

Karen Walker  
Michele Garraway

# **Church Council and Committee Reports**

## **Trinity Church Council**

Trinity Council meets five times a year and more if necessary. The members (Chair, Vice Chair, Secretary of Council, Treasurer, Minister, and Committee Chairs) oversee and approve church operations and expenses. In 2018 Council made numerous decisions related to the day to day operation of the church and also had to complete voting on a series of remits (proposed changes from the United Church of Canada).

Tim Dolbear

## **Christian Development**

The Christian Development Committee oversees the needs of the nursery, Trinity Kids and the Youth Group. Age appropriate toys are rotated for the nursery, as required, plus numerous books and CD's. Whatever supplies are needed for Trinity Kids or the Youth Group, the Christian Development Committee provides. There are classrooms and curriculum for newborn to teens. The CD Committee started a program call "MARILYN'S MEALS" where a dedicated group will cook and deliver meals to someone home from the hospital after surgery or an illness. The Committee is glad to provide this help but we need to be told if and when there is a need. "MARYLYN'S MEALS" was started by and named after Marilyn Chatterton, a long time CD and Trinity member.

Jayne Glover

## **Community Meals**

The free community meal is on the fourth Friday of each month and is as busy as ever. We prepare for approximately 110 people each month, thanks to the dedicated helpers we have from setting the table to washing the dishes. We serve a hot and nutritious meal each and every month and provide a social setting for our guests to mix and visit over coffee and dessert. Our meals are open to the entire community so if you find yourself alone on the 4<sup>th</sup> Friday night, please join us.

Jayne Glover

## **Book Group**

The Book Group continued to meet in 2018 for discussion of books that members have agreed to read. We enjoy very stimulating discussions as we try to understand our spiritual call to be people of compassion and love with a deep concern for the common good while living in a world that lives for the most part by a different set of values. Group members may have different opinions but we strive to listen with respect and grow as we hear other perspectives. In the past few months the group has been approached by others from the community who wish to join. After 18 years as a Trinity group it seems to be the time to open and expand our parameters. For this reason in 2019 the Book Group will become a community-based group and we look forward to welcoming new members who will bring new ideas and different perspectives to our discussions. Contact Evelyn Mayo for information.

Cheryl Kirk

## **Shuffleboard**

The shuffleboard group continues every Monday and Thursday mornings at 9:30. As always, we can accommodate ANY number of people. For \$1.00 a day/player, we have a great coffee break before playing more games. From the \$1.00 Fun Fee we donated to Camp Kenesserie Walkathon, bought 2 snowflake gifts and gave \$650.00 to the church. If you have not tried shuffleboard yet, you don't know what you are missing. No experience needed!

Jayne Glover

## **Yoga Classes**

We meet Monday nights from 6:30-7:30, September to May with breaks at Christmas. We have a good solid group that attends and there is new interest all the time. This class is co-ed, open to everyone and for all abilities. Some of us go to the floor, some of us use chairs. We can modify any movement or stretch. Last spring we finished early because of my being away for learning circles, however, we managed to raise \$200 to send a child to camp. This fall we raised money to buy yoga props, which assist us during our stretches and relaxation. This spring we will continue until the long weekend in May! You are welcome to come give it a try, nurture your whole being – body, mind and spirit.

Sandra Maltby-Mills

## **Fun and Friendly Euchre**

We meet all year other than taking a couple of weeks off over Christmas. We continue to call it "Fun and Friendly", there is no pressure to excel at it. It is just for a social time and you often hear someone say, "What is trump?" Not the mark of a serious player! We charge a fee of \$1.00. We supply tea, coffee, crackers and cream cheese. Our players often bring treats. We really like baked goodies but gratefully accept whatever we are fortunate to receive.

Over the course of the year from our weekly fees we have given to Trinity \$640.00, a food bank donation of \$76.00 from No Frills, \$53.00 to the youth pepper jelly, \$158.98 toward gift purchases for the Snowflake Tree, a donation for \$40.00 to Team Trinity Walk for Kenesserie Camp, a \$50.00 donation to Heart and Stroke in memory of Tom Keary a faithful Euchre player. Another faithful player moved to Petrolia so we gave her a gift card and took her out to lunch.

We have anywhere from 24 to 34 players and have room for more. If you think you might be interested please come out and give us a try.

Liz Morrison & Jayne Glover

## **Library Corner**

Trinity's Library operates on the honour system where a person chooses a book, removes the card on the back, signs it and leaves it in the little box marked "library cards". There is no time limit for the books borrowed and never any late fees. There are many children's books, teens, devotionals and many more topics. Feel free to visit Trinity's Library anytime.

Jayne Glover

## **Trinity Junior Youth**

2018 was a very busy and eventful year for our congregation's young people. Our group of about twelve meets monthly. Our activities this year included, a board game night, trying out pickle ball, our KD build, our escape room adventure, jam & scone making and serving to the euchre group. The youth have contributed to our churches mission with the following activities:

- We have picked apples for the Salvation Army food bank.
- We raised funds with our red pepper jelly sales which went to the UCC Aid Displaced Persons initiative fund.
- We helped out at the door for the Christmas Marketplace.
- We went Christmas caroling at Fairfield Park.

The highlight of 2018 for us was six young people being confirmed into the church membership!

Congratulations and welcome!

It was an exciting year. Plans are in the works for more in 2019!

Christine Button and Sandra Maltby-Mills

## **Finance & Stewardship**

The Finance and Stewardship Committee met as needed throughout 2018. The committee members commit time on a weekly basis to prepare and record the weekly offering and ensure timely deposits. Unfortunately we finished 2018 with a fairly significant deficit which we are able to cover with several years of surplus. We were able to cover our annual commitment of \$17,000 to the United Church Mission and Service fund. Thanks again to all the faithful, and committed supporters of Trinity!

Carl Powers, Chair of Finance

## **Celebrate Giving**

Our annual Celebrate Giving Program was held on October 28 and November 4. Many people were involved in the success of this program. Cheryl Kirk creatively developed the theme of "The Bridge of Generosity" and taught us how working together we can cross from "what is" to "what could be". Alecia Atterbury, our former Administrative Assistant, worked hard to print, cut, fold and gather all the supplies needed for the annual mailing. The letters were prepared for mailing by Dick Devillaer, Barb and Brian Innis, Liz Morrison, Keith Southern, Jeanette Mann and Evelyn Mayo. A lovely cake was enjoyed by many during the Thank you Coffee Time hosted by Brenda Stokes, Dick Devillaer, Mary Lou Bradley and Bob and Evelyn Mayo. Thank you to everyone who generously supports the financial mission of our church. Working together we show "what can be" done.

Evelyn Mayo

## **Senior Choir**

We meet every Thursday here at Trinity at 7:15 pm.

The Palm Sunday Brunch was a highlight for us, as we look forward to it every year. This year we raised \$567.50, which we donated to the dishwasher fund. Trinity also hosted the Community Carol service this year, which was a lovely night of music and fellowship with other congregations in the Wallaceburg community.

Looking into 2019, it is our hope to incorporate more contemporary worship music as well as more use of the organ. We also hope to invite guest musicians.

Laura Rintjema

## **Worship & Sanctuary Committee**

The Worship & Sanctuary Committee meets 5 or 6 times a year. We carry out all setup for Sunday Services as well as plan and carry out special Seasons as Christmas & Easter. We co-ordinate ushering and greeting schedule. We also do 2-4 special lunches and refreshments for special occasions. We will continue to keep things operating as usual without the guidance of a minister, during the temporary vacancy.

Debra Aarssen

## **Mission & Outreach Committee**

The Mission & Outreach Committee meet after church on scheduled Sundays as needed. Most communication and planning happens via email and phone.

2018 was another busy year for the Mission and Outreach committee. Trinity's Kraft dinner castle was our first project- the castle was built by the youth group under Sandra Maltby-Mills creative direction. The youth did a great job and an overflowing van of Kraft dinner was delivered to the Salvation Army food bank at the end of it.

We held two luncheons – spring and fall. Our spring luncheon of kaisers and cupcakes raised funds to support the Canadian Foodgrains bank and our soup and apple crisp luncheon raised funds for the WDSS lunch program. This program provides a bagged lunch for students in need at the high school. Each bag contains 2 cheese strings, crackers, a granola bar, applesauce and pudding cup and students can access lunch through school administration.

We held our annual Christmas marketplace in November raising funds for the snowflake tree program at Christmas. Tables were rented to vendors and shoppers could stop for lunch or a break to have some homemade soup/chili/pie and tea or coffee from our kitchen.

With the help of the CKFHT Wallaceburg site staff and our congregation along with the funds raised at the marketplace, we were able to supply 250 specifically requested gifts for children in our community. As well, many additional gifts were donated from White Gift Sunday for other children not included on our list but very much in need.

The mission and outreach committee made donations to the Legion poppy fund, Habitat for Humanity, Salvation Army Food Bank and the Breakfast for Learning Program as well.

We plan to continue with all of these projects in 2019 and are blessed to have such a generous congregation to support this worthwhile work. Way to go Trinity!

Elaine Lee

## **Ministry and Personnel Committee**

Committee meets on an as required basis. In 2018 Heather Dawson resigned from her position as Administrative Assistant, however, we were fortunate to have Alecia Atterbury join our staff as a replacement for Heather. Later in the year, Alecia made a decision to resign her position, and we once again undertook a search for a new Administrative Assistant. We have been fortunate again to bring Debbie Courtis into the admin position. Debbie has been working out very well and we welcome her to the staff of Trinity United Church.

With the retirement of Cheryl Kirk we have been busy working with the team headed by Evelyn Mayo to update our Church Profile, and in addition update our position description for the full time minister position. We currently have the position vacancy listed with the UCC London Conference as well as the Observer. We have also been working with a team, including myself, Deb Aarssen from the Worship Committee, Sandra Maltby Mills, and Laura Rintjema, to secure licensed lay worship leaders to look after the Sunday morning worship services until a new minister is in place.

Finally, we are assisting the interview team with the selection of a new minister.

For 2019 we hope to be able to call a new minister and welcome them to our congregation. In addition, we will be reviewing and updating our staff contracts as necessary.

Herb deJong, Chair

## **Property Committee**

The Property Committee meets after church as needed in addition to a phone poll once a month.

Throughout 2018 we upgraded the Damar security system (fire alarm control unit) to wireless. Purchased a new Stero dishwasher Model SUH-1, cleaned all eave troughs and repaired gutters as required. Door bells were installed and the (4) door cylinders were replaced at the Wellington Street entrance.

In 2019 we plan to replace at least 3 toilets, upgrade the fixture for the Arista sink in the kitchen and install the dishwasher.

Doug MacLennan

## **Pastoral Care**

2018 has come and gone and the Pastoral Care Committee spent the year working quietly behind the scenes. Thanks to Brenda and Herb deJong and other enthusiastic bakers, we enjoyed coffee and delicious baked goods after Sunday services. Pastoral Care along with Trinity Youth took part in several events at our long term care facilities. During the Christmas season poinsettias were delivered to congregation members in long term care or living at local retirement residences. Thank you to all committee members for their time and dedication.

The widow's group has settled into meeting regularly, once a month at Sue's Kitchen in the Wallaceburg Adult Activity Centre. We usually meet every third Wednesday of the month at 11:45am. We average 10-12 ladies each lunch. We enjoy an ice-breaker and introductions to get to know new members, and casual conversation and camaraderie. It is comforting to join with people who share in similar experiences. All widows are welcome

Christine Button and Sandra Maltby-Mills

## **SMART Fitness**

The VON SMART (Seniors Maintaining Active Roles Together) fitness program meets Tuesday mornings from 11:00 am to 12:00 pm in the church hall. This class is intended for men and women 55 years of age or older. A group of 12 to 15 people meet each week from September to June. The program includes cardio workout, strength training, balance training and stretching taught by a certified instructor. If you are interested in a fun, social, age appropriate workout please try a class.

Evelyn Mayo

## **Kitchen Crew**

Liz Morrison with help from Jayne Glover look after stocking the kitchen with stock items and cleaning out the outdated items in refrigerator and cupboards. The cupboards are cleaned once a year in January with help from other ladies. We are always fortunate to be able to get some willing helpers.

If someone identifies a need in the kitchen, we try to address it, so let us know. There are always a number of plastic dishes, in the kitchen, waiting for their owners to pick them up. If you are missing a container you might check the new shelving inside the kitchen door, it might be waiting for you there. Our new dishwasher arrived. After many years of faithful service our current one is no longer dependable. We no longer were using our warming oven so we were able to sell it.

Liz Morrison



## **Trinity Women**

We meet only when needed or called upon. We support the local ministerial events by supplying lunches when it is Trinity's turn to host an event or if the minister is speaking at another church, such as Advent, Lenten services or World Day of Prayer etc.

We had our annual Poinsettia Luncheon which was very successful. Thank you so much to all the faithful members of Trinity, male and female that do such a great job of supporting, working at it, and/or baking for our bake room. Without all the help we could not do it. We have many people tell us they look forward to our Christmas luncheon.

During the year we gave \$500.00 to Kenesserie Camp and are giving \$750.00 towards the new dishwasher.

Liz Morrison

## **Trinity Women Report**

### **Financial Report 2018**

Opening Balance	2,112.44
Receipts	
Luncheon	614.00
Bake Sale/Donations	<u>1066.00</u>
	1,680.00
 Paid Out	
Donations to Trinity	500.00
Donation to Kenesserie	500.00
Table covers	142.89
Donations to Dishwasher	750.00
Bank Charges	<u>23.40</u>
	1,916.29
 Bank balance December 31, 2018	1,876.15

Prepared by Michele Garraway, Treasurer  
January 15-19

## **Board of Trustees**

The Board of Trustees consists of five members and our Minister Cheryl Kirk. The trustees meet two or three times a year as needed with one trustee member attending every church council meeting (approximately five times a year).

In 2018 more stones for the Peace Garden were donated and were installed in the fall. We are most grateful for those who donated stones in honour and/or memory of loved ones. The pondless waterfall was winterized in late fall. The Peace Garden continues to be a beautiful reminder of loved ones and past members. As well it is a visible symbol to our commitment to the challenging task of being peacemakers in our community and world today.

Additional insurance coverage for the Peace Garden was investigated and we are pleased to have secured it at no extra cost to Trinity.

In 2019, the Trustees are looking into updating the Appraisal of the Building and Contents to ensure that we have adequate insurance coverage. The last Appraisal was done in 1997 and while it has been kept up to date with additions each year, the Trustees feel that it is time to have a new Appraisal done.

As well, the Trustees are exploring options to help control the external flow of traffic which sometimes travels through our parking lot with great speed, endangering pedestrians. Removable speed bumps are being investigated.

On behalf of the congregation, the Trustees were pleased to receive generous memorial donations in honour of the lives of long term and well-loved members: Joyce Christian and Dorothy Glasgow. Both women are remembered with love and gratitude.

As well the Trustees were very pleased to receive memorial donations from the funerals of many people. These smaller donations when added together help to build our Memorial Fund. The Trustees encourage you to consider naming Trinity as one of the recipients of donations in lieu of flowers as you make your funeral arrangements.

Jean Bolt & Cheryl Kirk

## **Trinity United Church Financial Statements**

### **2018 Financial Summary – How we did in 2018**

Revenue – this is what we received      \$208,797  
Expenditures – this is what we paid out    226,157  
*Net loss for the year*                              (17,360)

### **Five Year Summary of Giving**

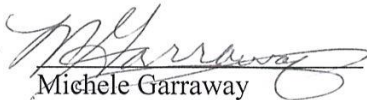
	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
Total Revenue	208,799	232,176	221,695	224,147	222,341
Total Disbursements	226,157	220,200	218,119	215,073	223,344
Mission & Service	17,042	17,000	18,702	17,000	17,137

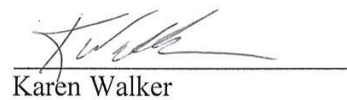
## **FINANCIAL REPORTS**

### **2018 Financial Reviewers' Report**

Trinity United Church, Wallaceburg, Ontario

We have examined the records of the Church Council and Board of Trustees. The printed records contained within the 2018 Annual Report convey an accurate picture of their operations.

  
Michele Garraway

  
Karen Walker

# TRINITY UNITED CHURCH - TRUSTEES

## BALANCE SHEET

AS AT DECEMBER 31, 2018

### ASSETS

	2018	2017
<b>CURRENT</b>		
Cash	\$ 1,354	\$ 1,426
Investments	285,343	293,368
Accounts receivable	19,481	(12,765)
	\$ 306,178	\$ 282,029

### LIABILITIES AND FUND BALANCES

	2018	2017
<b>FUND BALANCES</b>		
Technology Fund	5,271	5,456
General Fund	106,820	86,927
Doris Shaw Memorial Fund	81,345	82,345
Memorial Fund	12,741	7,300
Housing Fund	100,001	100,001
	\$ 306,178	\$ 282,029

## STATEMENT OF LOSS AND FUND BALANCE OF THE TECHNOLOGY FUND

FOR THE PERIOD ENDED DECEMBER 31, 2018

	2018	2017
<b>INCOME</b>		
New contributions	\$ -	\$ -
<b>EXPENSES</b>		
Technology expenses	(185)	(1,799)
<b>LOSS FOR THE YEAR</b>	(185)	(1,799)
<b>BALANCE, BEGINNING OF YEAR</b>	5,456	7,255
<b>BALANCE, END OF YEAR</b>	\$ 5,271	\$ 5,456

## TRINITY UNITED CHURCH - TRUSTEES

### STATEMENT OF LOSS AND FUND BALANCE OF THE GENERAL FUND

FOR THE PERIOD ENDED DECEMBER 31, 2018

	2018	2017
<b>INCOME</b>		
New contributions	\$ 21,350	\$ 14,504
	21,350	14,504
<b>EXPENSES</b>		
Interest and bank charges	(72)	(72)
Miscellaneous expenditures	(125)	-
	(197)	(72)
<b>LOSS FOR THE YEAR</b>	21,153	14,432
<b>BALANCE, BEGINNING OF YEAR</b>	86,927	72,761
<b>BALANCE, END OF THE YEAR</b>	\$ 106,820	\$ 86,927

## TRINITY UNITED CHURCH - TRUSTEES

### STATEMENT OF LOSS AND FUND BALANCE OF THE DORIS SHAW MEMORIAL FUND

FOR THE PERIOD ENDED DECEMBER 31, 2018

	2018	2017
<b>INCOME</b>		
<b>EXPENSES</b>		
General fund - Kenesserie Camp	\$ (1,000)	\$ (1,000)
<b>LOSS FOR THE YEAR</b>	(1,000)	(1,000)
<b>BALANCE, BEGINNING OF YEAR</b>	82,345	83,969
Transfer to Memorial Fund	-	(624)
<b>BALANCE, END OF THE YEAR</b>	\$ 81,345	\$ 82,345

### STATEMENT OF LOSS AND FUND BALANCE OF THE MEMORIAL FUND

FOR THE PERIOD ENDED DECEMBER 31, 2018

	2018	2017
<b>INCOME</b>		
New contributions	7,270	23,383
Expenditures	1,829	33,644
<b>LOSS FOR THE YEAR</b>	5,441	(10,261)
<b>BALANCE, BEGINNING OF YEAR</b>	7,300	16,937
Transfer From Doris Shaw Fund	-	624
<b>BALANCE, END OF THE YEAR</b>	\$ 12,741	\$ 7,300



## TRINITY UNITED CHURCH - TRUSTEES

### STATEMENT OF LOSS AND FUND BALANCE OF THE HOUSING FUND

FOR THE PERIOD ENDED DECEMBER 31, 2018

	2018	2017
<b>INCOME</b>		
Interest earned	\$ 4,740	\$ 5,734
<b>EXPENSES</b>		
Housing subsidy to general account	(6,000)	(6,000)
<b>LOSS FOR THE YEAR</b>	(1,260)	(266)
<b>BALANCE, BEGINNING OF YEAR,</b>	100,001	100,001
Transfer from General Fund	1,260	266
<b>BALANCE, END OF THE YEAR</b>	\$ 100,001	\$ 100,001

TRINITY UNITED CHURCH  
CONTINUITY OF BENEVOLENT FUND  
YEAR ENDED DECEMBER 31, 2018

<b>BALANCE DECEMBER 31, 2017</b>		3,201.87
<b>DONATIONS RECEIVED IN THE YEAR</b>		
UNSPECIFIED DONATIONS	1,078.00	
SPECIFIED DONATIONS		
WDSS LUNCH PROGRAM	628.15	
CANADIAN FOODGRAINS PROJECT	196.14	
SALVATION ARMY SNOWFLAKE TREE	1,529.50	
SALVATION ARMY	65.00	3,496.79
<b>PAYMENTS MADE IN THE YEAR</b>		
BREAKFAST PROGRAM	100.00	
CANADIAN FOODGRAINS PROJECT	500.00	
HABITAT FOR HUMANITY	100.00	
LUNCH PROGRAM AT WDSS	311.42	
SALVATION ARMY - CAR PURCHASE	400.00	
SALVATION ARMY - FOOD BANK	763.84	
SALVATION ARMY SNOWFLAKE TREE	1,453.38	
PAYMENTS FOR FAMILIES IN NEED	398.41	4,027.05
<b>BALANCE DECEMBER 31, 2018</b>		<u><u>2,671.61</u></u>



# TRINITY UNITED CHURCH

## BALANCE SHEET

AS AT DECEMBER 31, 2018

### ASSETS

	2018	2017
<b>CURRENT</b>		
Cash	\$ 41,328	\$ 20,058
Accounts receivable	1,419	5,424
Prepaid expenses	2,255	2,234
	\$ 45,002	\$ 27,716

### LIABILITIES

	2018	2017
<b>CURRENT</b>		
Accounts payable & accrued liabilities	\$ 29,469	\$ (5,177)
	29,469	(5,177)

### MEMBERS' EQUITY

<b>ACCUMULATED SURPLUS</b>	15,533	32,893
	\$ 45,002	\$ 27,716

## TRINITY UNITED CHURCH

### STATEMENT OF LOSS AND ACCUMULATED SURPLUS

FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
<b>INCOME</b>	\$ 208,797	\$ 232,176
<b>EXPENSES</b>		
Salaries and allowances	141,512	138,092
Office expense	3,497	3,313
Property - Church	48,307	44,855
Christian Development	4,452	4,187
Pastoral Care	344	362
Worship	2,103	1,776
Other	25,942	27,615
	226,157	220,200
<b>NET INCOME (LOSS) FOR THE YEAR</b>	(17,360)	11,976
<b>ACCUMULATED SURPLUS, beginning of the year</b>	32,893	20,917
<b>ACCUMULATED SURPLUS, end of the year</b>	\$ 15,533	\$ 32,893

# TRINITY UNITED CHURCH

## SCHEDULE OF INCOME

FOR THE PERIOD ENDED DECEMBER 31, 2018

	2018	2017
General revenue	\$ 168,875	\$ 182,642
Mission & Service revenue	17,042	15,549
Special Sundays	5,702	11,925
Other	4,092	4,261
Fundraising	1,180	1,719
Flowers	560	590
Community Meals	4,046	3,490
Funerals	300	-
	201,797	220,176
Board of Trustees - Myrtle Martin Funds	-	5,000
Board of Trustees - Housing subsidy	6,000	6,000
Board of Trustees - Doris Shaw Funds	1,000	1,000
	\$ 208,797	\$ 232,176

# TRINITY UNITED CHURCH

## SCHEDULES OF EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget 2018	Actual 2018	2017
<b>SALARIES AND ALLOWANCES</b>			
Salaries	99,287	99,798	97,123
Car allowances	5,000	5,000	5,000
Study leave and book allowance	2,500	579	527
UC Pension	8,600	8,203	8,543
CPP expense	4,200	4,106	4,054
EI expense	2,400	2,067	2,017
Pulpit supply	1,600	700	1,586
UC Group Insurance	5,900	6,014	5,676
London Conference	700	490	-
ADP Payroll fees	600	562	544
Professional services	13,082	13,993	13,022
	143,869	141,512	138,092
<b>OFFICE EXPENSE</b>			
Office supplies	2,500	2,046	1,579
Maintenance and contracts	900	567	989
Internet costs	800	884	745
	4,200	3,497	3,313
<b>PROPERTY - CHURCH</b>			
Heat - gas	5,000	4,999	4,465
Hydro	4,500	4,488	4,397
Water	700	725	735
Telephone	2,200	2,109	2,102
Insurance	9,600	9,568	9,568
Maintenance and contracts	20,000	23,131	18,903
Supplies	2,500	1,296	2,562
Miscellaneous	500	1,991	2,123
	45,000	48,307	44,855
<b>CHRISTIAN DEVELOPMENT</b>			
Church School	700	381	381
Youth	400	-	316
Library	25	25	-
Community meals	-	4,046	3,490
	1,125	4,452	4,187



# TRINITY UNITED CHURCH

## SCHEDULES OF EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget 2018	Actual 2018	2017
<b>PASTORAL CARE</b>			
Literature	130	-	128
Miscellaneous	70	52	117
Kitchen supplies	150	275	95
Funeral luncheons	-	17	22
	350	344	362
<b>WORSHIP</b>			
Sanctuary candles	300	241	143
Sanctuary flowers	-	526	367
Bulletins	900	778	879
Music License	600	-	-
Communion	100	164	-
Senior choir	100	-	-
Miscellaneous	200	394	387
	2,200	2,103	1,776
<b>OTHER</b>			
Mission and Service	17,000	17,042	17,000
Presbytery dues	8,804	6,604	8,250
Bank charges	1,000	866	862
Observer	250	230	253
Celebrate Stewardship expenses	150	100	150
Kenesserie Camp	1,000	1,000	1,000
Wallaceburg Ministerial Association	100	100	100
	28,304	25,942	27,615

TRINITY UNITED CHURCH

2019 BUDGET WORKSHEET

	2019 BUDGET \$	2018 BUDGET \$	2017 BUDGET \$	ACTUAL TO DEC 31'18 \$
<b>SALARIES AND ALLOWANCES</b>				
SALARIES (new salary model)	75,000	99,287	103,282	99,798
CAR ALLOWANCES	2,500	5,000		5,000
CONTINUING EDUCATION	2,500	2,500	2,500	579
PENSION EXPENSE	6,000	8,600	6,800	8,203
CPP EXPENSE	3,825	4,200	4,200	4,105
EI EXPENSE	1,215	2,400	2,400	2,067
PULPIT SUPPLY	5,600	1,600	1,000	700
UC GROUP INSURANCE	4,118	5,400	4,100	5,491
LONDON CONFERENCE	350	700	700	490
PROFESSIONAL SERVICES	14,500	13,082	14,000	13,993
PAYROLL SERVICE FEES	600	600	600	562
TRAVEL - MILEAGE	1,200	500	600	524
	<u>117,408</u>	<u>143,869</u>	<u>140,182</u>	<u>141,512</u>
<b>OFFICE EXPENSE</b>				
OFFICE SUPPLIES	2,000	2,500	2,500	2,046
MAINTENANCE & CONTRACTS	700	900	600	567
NETWORK COSTS	900	800	900	884
	<u>3,600</u>	<u>4,200</u>	<u>4,000</u>	<u>3,497</u>
<b>PROPERTY CHURCH</b>				
HEAT	5,500	5,000	5,000	4,999
HYDRO	5,000	4,500	4,500	4,488
WATER	750	700	650	726
TELEPHONE	2,200	2,200	2,500	2,109
INSURANCE	9,600	9,600	9,600	9,568
MAINTENANCE & CONTRACTS incl SNOW	20,000	20,000	20,000	23,131
SUPPLIES	1,500	2,500	1,500	1,296
MISCELLANEOUS	1,500	500		1,991
	<u>46,050</u>	<u>45,000</u>	<u>43,750</u>	<u>48,308</u>
<b>CHRISTIAN DEVELOPMENT</b>				
CHURCH SCHOOL	600	700	200	381
YOUTH	500	400	350	
LIBRARY	25	25	50	25
MISCELLANEOUS			200	
COMMUNITY MEALS				4,047
	<u>1,125</u>	<u>1,125</u>	<u>800</u>	<u>4,453</u>
<b>PASTORAL CARE</b>				
COFFEE HOUR				
LITERATURE	130	130	150	17
FUNERALS				276
KITCHEN	300	150	300	52
MISCELLANEOUS	70	70	100	
	<u>500</u>	<u>350</u>	<u>550</u>	<u>345</u>

TRINITY UNITED CHURCH

2019 BUDGET WORKSHEET

	2019 BUDGET \$	2018 BUDGET \$	2017 BUDGET \$	ACTUAL TO DEC 31'18 \$
<b>WORSHIP</b>				
CANDLES	300	300	300	241
BULLETINS	800	900	900	778
FLOWERS				526
COMMUNION	100	100	100	164
SENIOR CHOIR	100	100	100	
MISCELLANEOUS	200	200	200	394
MUSIC LICENSE	600	600	600	
	<u>2,100</u>	<u>2,200</u>	<u>2,200</u>	<u>2,103</u>
<b>OTHER</b>				
MISSION & SERVICE	17,000	17,000	17,000	17,042
PRESBYTERY DUES	9,684	8,804	8,250	6,604
BANK CHARGES	1,000	1,000	1,000	866
OBSERVER	250	250	200	230
STEWARDSHIP	100	150	200	100
KENESSERIE CAMP	1,000	1,000	1,000	1,000
WALLACEBURG MINISTERIAL ASSOCIATION	100	100	100	100
GIFTS	500			
	<u>29,634</u>	<u>28,304</u>	<u>27,750</u>	<u>25,942</u>
<b>TOTAL EXPENDITURES</b>	<u><u>200,417</u></u>	<u><u>225,048</u></u>	<u><u>219,232</u></u>	<u><u>226,160</u></u>